

Vacancy notice

Team Leader - Resilience

Job Reference: CIV1813



CARE is an international humanitarian and development organisation fighting global poverty, with a vision to which focuses on empowering women and girls to fight poverty and bring lasting change to their communities. We work in over 80 countries around the world. We work with partners to achieve lasting results for marginalized communities.

One of CARE's main programs is the Resilience Program. This program primarily focuses on advancing inclusive, sustainable approaches to disaster preparedness and response from community to national level. The program includes activities to strengthen Community Disaster and Climate Change Committees in TAFEA province, so that they are able to independently plan and implement actions in preparation and response to disasters, and mobilise resources and support from government. It also aims to strengthen coordination at provincial level in TAFEA, building accountability and enhancing participation of women, people with disability, and local CSOs in subnational preparedness and response.

The resilience program includes a number of sub projects that are designed to complement each other and contribute to CARE's overall resilience programming.

As part of implementation, we are looking for a Team Leader Position to join the Team based in Tanna with significant travel within Tafea Province and occasional travel to Port Vila.

Your major responsibilities will be varied and will include:

- Contributing to CARE overall program strategy and Leadership and including a passion for DRR and CCA and a commitment to CARE's approach and values including gender equality, ethnic diversity and cultural sensitivity and inspire leadership on these issues through the CARE Vanuatu team.
- Overseeing and coordination all resilience projects and activities that are implemented in Tafea Province, and supporting the Resilience Manager around engagements at the national level as required.
- Overseeing and managing senior project officers, and supporting them to develop clear and consolidated joint project and activity plans, ensuring that where relevant common strategies/approaches/tools are used across the resilience projects.
- Ensuring that gender mainstreaming approaches within the resilience program in Tafea are aligned with, and building on, the strategies and approaches developed under CARE's gender program; and that all projects are collecting monitoring and evaluation data in accordance with the project MEAL frameworks.
- Responsible for leading CARE's relationship with the Provincial Disaster and Climate Change Committee, relevant government departments and stakeholders.

Required qualifications and skills:

- Minimum Bachelor's degree or Diploma in Climate Change, Community Development, Agriculture or equivalent projects and/or minimum 4-5 years relevant work experience, preferably in community based development work and/or activity implementation with an International Non-Government Organisation (INGO);
- Proven experience in the development and implementation of community projects;
- Excellent communication, facilitation, training skills in Bislama and very good in English
- Ability to coordinate this technical function(s) and implement procedures and processes, with minimal supervision;
- Demonstrated high level organisational and time management skills, including the ability to plan and manage workflows and balance competing priorities to ensure timely processing to meet deadlines in a complex environment;
- Ability to develop high quality, concise reports and submission with accuracy;
- Demonstrated strong leadership, decision making, problem solving, planning, analytical and influencing skills;
- Demonstrated experience in effectively leading, people management and motivating a team;

CARE is an equal opportunity employer committed to a diverse workforce. Women, ethnic minorities and people with disabilities are strongly encouraged to apply.

CARE is committed to protecting the rights of children and protection from sexual exploitation and abuse.

CARE reserves the right to conduct background checks and screening procedures to ensure both child and work safe environment.

- Demonstrated honesty, maintaining confidentiality, reliable and trustworthy.
- Representational skills including developing networks and relationships with key stakeholders;
- Proven ability to work safely and effectively with communities and vulnerable groups including at risk youth and children;
- Proven ability in managing a budget and/or cash; and
- Fully conversant in Microsoft Office with knowledge in Microsoft Word, Power Point and Excel.
- Demonstrated understanding of gender equality and women's empowerment and a commitment to CARE's approach and values including diversity and cultural sensitivity

In return for your commitment, you will benefit from ongoing professional development and a comprehensive benefits package.

To find out more about this rewarding opportunity please send your cover letter and CV in English before 13 May 2018, quoting the reference '**CIV1813**' as the subject of the email/letter

Mail: Port Vila Nelly Daniel Human Resource Coordinator, PO Box 1129 Port Vila Vanuatu
Tanna: Sylvain Malsungai Tanna Operations Coordinator, CARE office Isangel Tanna

Email: Nelly.Daniel@careint.org.

Only successful candidates will be contacted for interview.

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