

### Terms of Reference PRP Taskforce Member

#### Objective

To ensure effective implementation of the FRDP through the provision of guidance and advice to Leaders, through strengthened communication, collaboration and coordination among constituency members and across sectors and stakeholders.

#### Rationale

The member (or alternate) will be expected to actively represent the interest of the Pacific region and specifically the perspectives of the Pacific countries, territories, partners or agencies, within their constituency group and work together to provide synchronized guidance and advice to the FRDP's regional leadership that supports the successful implementation of the FRDP in PICTs.

#### Key Elements of the PRP (taken from the PRP Governance Arrangements endorsed by Leaders)

The PRP Taskforce Members in executing their responsibilities will be guided by the following enabling elements:

1. **Inclusivity** – successful implementation of the FRDP will depend on the ability of the PRP to engage and ensure effective participation of the different stakeholder groups through application of the Guiding Principles of the FRDP<sup>1</sup>, which include a human rights based approach; prioritising the needs and respecting the rights of the most vulnerable including but not limited to women, persons with disabilities, children, youth and older persons; and integrating gender considerations and aim for a gender balance in all levels of the PRP.
2. **Partnership** – the focus of the partnership is to ensure collaboration, cooperation and coordination and the establishment of relationships based on mutual respect and responsibility to empower stakeholders' resilient actions. This could be achieved through the free, continuous and consistent flow of information, sharing ideas and best practices.
3. **Integrity and Quality** – a commitment to the highest levels of integrity and quality in how resilience action is taken forward at sub national including community, national, sub-regional and regional levels. The resilience agenda must be based on the use of transparent, accurate and appropriate data and information; on open and transparent decision-making; on tools and approaches that are appropriate to be fit for purpose and context; on engagement and interaction that is genuine and lasting; and on a commitment to continuous learning and improvement.
4. **Leadership** – Leadership is called for at every level of decision making to promote accountability and transparency, encourage and engender appropriate, innovative implementation for resilience building at national and regional levels.

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<sup>1</sup> FRDP pg 6.

## **Responsibilities (taken from the TOR of the PRP Taskforce):**

The Taskforce Members will take guidance from the responsibilities expected of them as the PRP Taskforce:

1. Strengthen Pacific Leadership<sup>2</sup> in building resilience to climate change and disasters by achieving the goals of the FRDP;
2. Provide strategic direction, guidance and policy advice to PICTs and stakeholders to support the Pacific agenda of building resilience to climate change and disasters;
3. Leverage partnership opportunities to enhance and share resources with all stakeholders;
4. Expand the FRDP networking and collective self-reliance through global South-South cooperation such as peer-to-peer learning and information sharing;
5. Streamline monitoring and evaluation of the FRDP by aligning to and drawing on existing national, regional and international frameworks such as the SAMOA Pathway, Framework for Pacific Regionalism, the Sendai Framework for Disaster Risk Reduction, the Paris Agreement on Climate Change, and Agenda 2030 for Sustainable Development;
6. Explore and maximize all possible realms of genuine and durable partnerships amongst all stakeholders, including public, private and civil society;
7. Provide an oversight to the Technical Working Groups to ensure alignment with the FRDP priority actions and outcomes;
8. Provide timely updates and feedback to Pacific Leadership on both the actual execution and impact of their decisions;
9. Utilise national, regional and partner agencies with technical competence for input and support to enable implementation of decisions; and
10. Set the Agenda and approve the budget and Standard Operating Procedure for PRP governance and regularly review (as and when required).

## **Skills and experience**

The members of the PRP Taskforce are expected to have a sound level of knowledge, engagement and experience in climate change, disaster risk management, low carbon development, humanitarian response, financing for development and resilience, with a preference for multi-sectoral experience. The experience may be in the context of policy development, delivery of in-country support, applied research, project implementation or negotiations. Knowledge and experience with national, regional as well as global policy processes (such as the SAMOA Pathway, Sendai Framework for Disaster Risk Reduction, UNFCCC and the Paris Agreement, Addis Ababa Action Agenda and/or the Sustainable Development Goals) will be important. Experience with organisational alignment and risk governance arrangements would also be welcome.

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<sup>2</sup> Pacific Leadership refers to the Pacific Island Forum Leaders, the different Pacific Ministerial Meetings, PIFS Forum Officials Meeting, SPC CRGA and SPREP Meeting.

## Expected Outputs

1. Select a Chair<sup>3</sup> and 2 Co-Chairs<sup>4</sup>;
2. Draft a budget that is costed and reflects contributions from the various constituents;
3. Finalize a Standard Operating Procedure (SOP) for the PRP Taskforce;
4. Finalize a Monitoring and Evaluation framework;
5. Recommend the establishment of Technical Working Groups aligned with the FRDP priority actions and outcomes, drawing on existing working groups where relevant, and recommending new working groups to progress work on specific climate change and disaster risk initiatives endorsed by Leaders;
6. Identify regional initiatives, including funding opportunities, that will facilitate fast-tracking of FRDP implementation or specific climate change and disaster risk initiatives endorsed by Leaders;
7. Draft updates (with recommendations as required) to Leaders for progressing implementation of the FRDP

## Membership:

To ensure inclusive participation of key stakeholders identified in the FRDP, the PRP Taskforce is to include no more than 15 member (with an alternate) from the three groups of:

- **1. Five positions for countries and territories:**  
This includes one representative from each of the following sub groups:
  - Polynesia
  - Melanesia
  - Micronesia
  - Pacific Territories
  - Australia / New Zealand.
- **2. Five positions for civil society and the private sector including the following sub groups:**
  - Three representatives from civil society (including Pacific based INGOs)
  - Two representatives from the private sector.
- **3. Five positions for regional organisations and development partners including the following sub groups:**
  - One representative from development partners
  - One representative of multilateral development banks
  - One representative from regional organisations
  - One representative from the UN system
  - One from academia.

Representation will include PICTs (who are a member or associate members of the Pacific Community, SPREP and/or Pacific Islands Forum). Positions for PICTs, as well as other representatives (as appropriate), will be rotated on a biennial basis with an alternate. These

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<sup>3</sup> The Chair for the Task Force will be selected by the members of the PRP Taskforce from one of the PICT member representatives on a two yearly basis

<sup>4</sup> There will be two Co-chairs representing different stakeholder groups that will be selected from the other PRP stakeholders on a two yearly basis

members will be expected to jointly represent the interest of the Pacific region and the other partners in their constituency.

### **Condition of Membership**

1. Members are expected to attend all FRDP meetings with their own resources unless otherwise stated;
2. Members who do not attend 2 meetings of the FRDP Taskforce (without a reasonable explanation to the other Taskforce members) will be automatically replaced by the Alternate Member for that particular constituency with the Support Unit initiating a call for nomination for a replacement Alternate Member from that particular constituency;
3. Members are expected to develop/enhance a modality for communicating with their constituent groups.